

Minutes of the 24th School Board Meeting of the School of Foreign Languages (SOFL) held on 31st October 2018 at 11:00 A.M. in Committee Room, SOFL, IGNOU, New Delhi.

The following members were present:

1. Prof. Anju Sahgal Gupta, Director I/c	Chairperson
2. Dr. Mohammad Saleem	Member
3. Mr. Vikash Kumar Singh	Member
4. Mr. Shivaji Bhaskar	Member
5. Prof. D. Gopal	Member
6. Prof. P.C. Singh	Member
7. Prof. Rizwanur Rahman	Member
8. Ms. Shatabdi Ghosh	Member

Ms. Khanjan, Japanese Language Consultant (SOFL) and Mr. Ibrahim Wani, Persian Language Consultant (SOFL) attended the meeting as Special Invitees.

Dr. Deepanwita Srivastava, Dr. Smita Patil, Dr. V.V. Subrahmanyam, Prof. Neera Singh, Prof. Chitra Krishnan and Dr. T. Srivani could not attend the meeting.

The Chairperson informed the School Board that Prof. Sonya S. Gupta, Prof. Habibullah Khan, Prof. Vinodanand Tiwari, Prof. Vidya Vencatesan and Prof. Rekha Rajan have completed their term of membership of the School Board of SOFL. The School Board placed on record its deep appreciation for the contributions of these members to the deliberations of the School Board.

The Chairperson while welcoming the members to the 24th meeting of the School Board of SOFL, gave a brief account of the academic activities and achievements of SOFL.

Thereafter, the members discussed the agenda items one by one and resolved the following:

S.B.24.1 Confirmation of the Minutes of 23rd Meeting of School Board of SOFL held on 1st June 2018 (Annexure-1).

S.B.24.1.1 The School Board confirmed the minutes of the 23rd meeting of the School Board of SOFL as per Annexure-1.

S.B.24.2 Action Taken Report on the Minutes of the 23rd meeting of the School Board of SOFL held on 1st June 2018 (Annexure-2).

S.B.24.2.1 The School Board took note of the Action Taken Report on the minutes of the 23rd meeting of the School Board of SOFL as per Annexure-2.

S.B.24.3 To consider and approve the list of Question Paper Setters, Moderators and Evaluators for Certificate in Persian Language (Annexure-3).

S.B.24.3.1 The School Board considered and approved the list of Question Paper Setters, Moderators and Evaluators for Certificate in Persian Language as per Annexure-3. Some additional names as given below were suggested by the members and approved by the School Board.

- i) Prof. Syed Akhtar Husain, JNU
- ii) Dr. Arshadul Qadri, Lucknow University
- iii) Dr. Gulam Nabi, Lucknow University
- iv) Dr. Md Shakeel, University of Calcutta
- v) Dr. Sadiq Hussain, Patna University
- vi) Dr. Nikhat Fatima, Maulana Azad National University, Lucknow
- vii) Dr. Shabib Anwar Alavi, Lucknow University
- viii) Dr. Ghulam Moinuddin, Maulana Azad College, Kolkata

S.B.24.4 To consider and approve the evaluation methodology for Certificate in Persian Language (Annexure-4).

S.B.24.4.1 The School Board considered and approved the evaluation methodology for Certificate in Persian Language as per Annexure-4.

S.B.24.5 To consider and approve Programme Development Form (PDF) and Programme Project Report (PPR) Form for certificate in Persian Language (Annexure-5)

S.B.24.5.1 The School Board lauded the growth of SOFL and the potential for further growth since foreign languages come under the ambit of the Skill India programme. Knowledge of foreign languages generates employment significantly. It was suggested by the School Board that given the growth of SOFL and potential for further growth, more courses in foreign languages need to be developed to promote the Skill India programme. In the age of globalization, foreign language courses can generate employment significantly.

S.B.24.5.2 The School Board, therefore, suggested the creation of separate disciplines within School of Foreign Languages (SOFL) and minimum faculty positions in each discipline as per University norms. The School Board authorized the Chairperson to form a Committee to look into the matter and place the recommendations of the Committee before the Academic Council so that each discipline gets recognized as soon as possible which would lead to exponential growth of the School.

S.B.24.5.3 The School Board considered and approved Programme Development Form (PDF) and Programme Project Report (PPR) Form for certificate in Persian Language as per Annexure-5.

- S.B.24.6 To consider and approve the list of names for Expert Committee for Diploma in Persian Language Programme. (Annexure-6)**
- S.B.24.6.1 The School Board considered and approved the list of names for Expert Committee for Diploma in Persian Language Programme as per Annexure-6.
- S.B.24.7 To consider and approve the minutes of Exploratory meeting for Diploma in Persian Language held on 16th October, 2018. (Annexure-7)**
- S.B.24.7.1 The School Board considered and approved the minutes of Exploratory meeting for Diploma in Persian Language held on 16th October, 2018 as per Annexure-7.
- S.B.24.8 To consider and approve the list of Examiners for evaluation of thesis of Deepika Mehta (Enrolment No. 138001190) (Confidential) (Annexure-8).**
- S.B.24.8.1 The School Board considered and approved the list of Examiners for evaluation of thesis of Deepika Mehta (Enrolment No. 138001190) (Confidential) as per Annexure-8.
- S.B.24.9 To consider and approve minor revision of Study Material of Certificate in French Language (CFL) programme (Annexure-9).**
- S.B.23.9.1 The School Board considered and approved minor revision of Study Material of Certificate in French Language (CFL) programme as per Annexure-9.
- S.B.23.10 To consider and approve the list of experts proposed for course revision committee for Certificate in French Language (CFL) programme (Annexure-10).**
- S.B.24.10.1 The School Board considered and approved the list of experts proposed for course revision committee for Certificate in French Language (CFL) programme as per Annexure-10.
- S.B.24.11 To consider and approve Programme Revision Form and minutes of Exploratory committee meeting for course revision of Certificate in French Language (CFL) programme (Annexure-11).**
- S.B.24.11.1 The School Board considered and approved Programme Revision Form and minutes of Exploratory committee meeting for course revision of Certificate in French Language (CFL) programme as per Annexure-11.
- S.B.24.12 To consider and approve the minutes of Doctoral Committee Meeting for Ph.D French (PHDFL) held on 13th August 2018 (Annexure-12).**
- S.B.24.12.1 The School Board considered and approved the minutes of Doctoral Committee Meeting for Ph.D French (PHDFL) held on 13th August 2018 as per Annexure-12.

- S.B.24.13 To consider and approve holding an exploratory meeting for Diploma in Japanese Language (Annexure-13)**
- S.B.24.13.1 The School Board considered and approved holding an exploratory meeting for Diploma in Japanese Language as per Annexure-13.
- S.B.24.14 To consider and approve inclusion of all existing SOFL courses on offer as skill based courses under CBCS.**
- S.B.24.14.1 It was suggested by the School Board that CBCS organizing committee should be approached so that the courses in French, Spanish, Russian, Korean, Japanese, Arabic may be included as skill based courses. It was also recommended that these may be included in Bachelor Degree Programmes of Social Sciences/Humanities. This would benefit students and increase the enrolment in SOFL programmes.
- S.B.24.14.2 The School Board considered and approved inclusion of all existing SOFL courses on offer as skill based courses under CBCS.
- S.B.24.15 To consider and approve extending the duration of all Certificate level programmes of SOFL from six months to one year.**
- S.B.24.15.1 The School Board felt:
- that duration of certificate level foreign language programmes may be extended as per UGC guidelines and model curriculum. Since it is a foreign language, students have consistently complained that 6 months is too short a duration for grasping even the basics of language.
 - that from time to time experts have also reiterated that the course contents are adequate for one year programme.
 - that the conventional universities also have the certificate level programme of one year duration. Students of IGNOU find it difficult to take admission in Diploma programmes of other universities as they have to fulfill eligibility criteria of one year duration certificate programme.
- S.B.24.15.2 The School Board considered and approved extending the duration of all Certificate level programmes of SOFL from six months to one year.
- S.B.24.16 To consider and approve names of experts for conducting National Teacher's Training Workshop Series in German - DTG Programme (Annexure-14).**

S.B.24.16.1 The School Board considered and approved the names of experts for conducting National Teacher's Training Workshop Series in German - DTG Programme as per Annexure-14.

Anju Sahgal Gupta
(Anju Sahgal Gupta)
 Director &
 Chairperson, School Board

The following were appointed:

1. Prof. Anu Sahgal Gupta	Chairperson
2. Dr. Maheshwari	Member
3. Mr. Vikram Singh	Member
4. Mr. Anand Kumar	Member
5. Prof. D. Gupta	Member
6. Prof. P. K. Singh	Member
7. Prof. K. K. Singh	Member
8. Mr. S. K. Singh	Member

Mr. K. K. Singh, Regional Language Consultant (DTG) and Mr. Graham White, British Language Consultant (BLC) attended the meeting as Special Guests.

The Department Secretary, Dr. Anurag Paul, Dr. V. K. Sahasrabudhyam, Prof. K. K. Singh, Prof. P. K. Singh and Mr. S. K. Singh were also present.

The Chairperson, Dr. Anu Sahgal Gupta, welcomed the members and guests. She informed that the School Board had approved the names of experts for conducting National Teacher's Training Workshop Series in German - DTG Programme as per Annexure-14. The School Board also approved the appointment of the members to the School Board of DTG.

The Chairperson, Dr. Anu Sahgal Gupta, informed the members of the School Board of DTG about the progress of the work of the School Board of DTG.

The members of the School Board of DTG were asked to give their views on the work of the School Board of DTG.

S.B.24.1 The Chairperson of the School Board of DTG informed the members of the School Board of DTG about the progress of the work of the School Board of DTG.

S.B.24.1.1 The School Board of DTG considered the minutes of the 1st meeting of the School Board of DTG as per Annexure-1.

S.B.24.1.2 The School Board of DTG approved the minutes of the 1st meeting of the School Board of DTG as per Annexure-2.

S.B.24.1.3 The School Board of DTG approved the minutes of the 1st meeting of the School Board of DTG as per Annexure-3.